



The mission of OCFEC is...

**CELEBRATION OF ORANGE COUNTY'S
COMMUNITIES, INTERESTS, AGRICULTURE AND HERITAGE**
(with results justifying resources expended)

NOTICE OF MEETING

32ND District Agricultural Association
OCFEC Board of Directors
Thursday, January 21, 2010
10 a.m.

Administration Building
Orange County Conference Room
OC Fair & Event Center
88 Fair Drive
Costa Mesa, California

Board of Directors

Kristina Dodge, Board Chair
David Ellis, Vice Chair

Gary Hayakawa, Member
Mary Young, Member

Dale Dykema, Member
David Padilla, Member

Joyce Tucker, Member

Those persons wishing to attend the meeting and who may require special accommodations pursuant to the provisions of the Americans with Disabilities Act are requested to contact the office of the 32nd District Agricultural Association (714) 708-1500, at least five working days prior to the meeting to insure the proper arrangements can be made.

At the discretion of the Board of Directors, all items appearing on this Agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board of Directors. The Board may convene to executive session pursuant to Government Code section 11126, subdivisions (a) and (e) to consider personnel evaluation and/or possible litigation. Items may not necessarily be taken up in the order shown on this Agenda.

This agenda, and all notices required by the Bagley-Keene Open Meeting Act are available on the Internet at:
www.ocfair.com

AGENDA

1. CALL TO ORDER

All matters noticed on this agenda, in any category, may be considered for action as listed. Any item not so noticed may not be considered. Items listed on this Agenda may be considered in any order, at the discretion of the chairperson.

2. THE MISSION OF OCFEC IS...Celebration of Orange County's Communities, Interests, Agriculture and Heritage (with results justifying resources expended).

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL (Policy Reference: 4.5.2.B)

5. MATTERS OF PUBLIC COMMENT - Speakers are requested to sign in prior to the start of the meeting and are limited to three minutes. Public comment is allowed on issues NOT on the current Agenda. However, no debate by the Board shall be permitted on such public comments, and no action will be taken on such public comment items at this time, as law requires formal public notice prior to any action on a docket item.

Comments will be accepted on Agenda items during the meeting. Speakers wishing to address the Board on items on the agenda are requested to sign in prior to the start of the meeting and identify the agenda item[s] on which you desire to address the Board. Speakers are limited to three minutes.

6. CONSENT CALENDAR: (Policy Reference: 4.3.4)

All matters listed under Consent Calendar are operational matters about which the Board has governing policies, implementation of which is delegated to the CEO. They will be enacted in one motion by category in the order listed below. There will be no discussion of these items prior to the time the Board of Directors votes on the motion, unless members of the board, staff or public request specific items to be discussed separately and/or removed from this section.

Any member of the public who wishes to discuss Consent Calendar items should notify the Chair of the Board, at the time requested and be recognized by invitation of the Chair to address the Board.

MINUTES:

A. Board Meeting held November 12, 2009

AGREEMENTS:

A. Standard Agreements: SA-218-09MA; SA-01-10GE; SA-02-10GE; SA-03-10GE; SA-04-10GE; SA-05-10GE; SA-06-10TR; SA-07-10CS; SA-08-10GE; SA-09-10GE; SA-10-10GE; SA-11-10GE; SA-12-10GE; SA-13-10GE;

SA-14-10GE; SA-15-10GE; SA-16-10SP; SA-17-10IA; SA-18-10GE; SA-19-10PS;
SA-20-10GE; SA-21-10GE

- B. Amendments: SA-02-06MC; SA-06-06SH; SA-22-07TD; SA-11-06FA;
SA-217-09SH; SA-227-08SC; SA-122-08AB; SA-127-09SH
- C. Interagency Agreements: OCF-01-10IA; OCF-02-10IA
- D. Rental Agreements: R-002-10; R-003-10; R-004-10; R-007-10; R-009-10;
R-010-10; R-013-10; R-014-10; R-016-10; R-021-10-A; R-021-10-B;
R-021-10-C; R-025-10; R-028-10; R-029-10; R-031-10; R-033-10; R-035-10;
R-036-10; R-038-10; R-040-10-A; R-040-10-B; R-040-10-C; R-043-10-A;
R-043-10-B; R-043-10-C; R-044-10-A; R-045-10-A; R-046-10; R-047-10;
R-048-10; R-049-10; R-052-10; R-053-10; R-054-10; R-055-10-A; R-055-10-B;
R-055-10-C; R-056-10-A; R-056-10-B; R-056-10-C; R-057-10; R-059-10-A;
R-059-10-B; R-059-10-C; R-060-10; R-061-10; R-068-10
- E. Interstate Travel Requests:
 - i. Steve Beazley, Doug Lofstrom, Teresa Mason and any or all OCFEC Board members to attend the Western Fairs Association Convention and Trade Show in Reno, Nevada, January 24-27, 2010.
 - ii. Steve Beazley, Doug Lofstrom, Jeff Davis, Jerry Eldridge, Javier Alcantar, Jason Jacobson, Ruben Vigil, Rob Castagnoli and any or all OCFEC Board members to attend the Barrett-Jackson Auto Auction in Scottsdale, AZ, January 18-24, 2010.

-End of Consent Calendar-

7. GOVERNANCE PROCESS:

- A. **Approval of Merit Salary Adjustment Raise for OCFEC President & CEO**
Action Item
- B. **Board of Directors' Strategic Planning Related to the Proposed Sale of the Fairgrounds**
Action Item

8. EXECUTIVE SESSION (CLOSED TO PUBLIC)

- A) Pursuant to the provisions of Government Code section 11126(a)(1) the Board of Directors will meet in closed executive session to consider the evaluation of performance of a public employee. (Policy Reference 3.4)
- B) Pursuant to provisions of Government Code section 11126(e)(1) the Board of Directors will meet in closed executive session to consider possible litigation involving the 32nd District Agricultural Association/OC Fair & Event Center.

9. **CEO'S OPERATIONAL UPDATE**
10. **BOARD OF DIRECTORS MATTERS OF INFORMATION**
11. **NEXT BOARD MEETING: FEBRUARY 25, 2010**
12. **ADJOURNMENT**

Respectfully submitted,
OC Fair & Event Center

A handwritten signature in black ink that reads "S Beazley". The signature is written in a cursive, flowing style.

Steve Beazley
President & CEO

Date of notice: 4:00 p.m. January 11, 2010

**MINUTES OF OCFEC BOARD OF DIRECTORS MEETING
HELD NOVEMBER 12, 2009**

1. CALL TO ORDER:

Board Chair Dodge called the meeting to order at 8:36 a.m.

2. MISSION STATEMENT:

Board Chair Dodge recited the OCFEC Mission Statement.

3. PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was recited by Director Padilla and roll call taken.

4. DIRECTORS PRESENT:

Board Chair Dodge, Vice Chair Ellis, Director Vandermost, Director Dykema, Director Hayakawa, Director Tucker, Director Padilla and Director Young.

DIRECTORS ABSENT/EXCUSED:

None.

OTHERS PRESENT:

Steve Beazley, President and CEO; Doug Lofstrom, Events; Jerome Hoban, VP, Operations; Helen Arens, counsel; Jeff Willson, OCFEC; Marlene Apodaca, court reporter; Larry Sasson; Mike Robbins; Jeanine Robbins; Groru Amuru; Leonard Flumer; Jill Lloyd; Kim Garibay; Carolyn Packham; Sandra Masino; Joy Williams; C. Cunningham; Tiffany Knight; Heather Wood; Leslie Brown; Ken Arnold; C. Stone; Jim Righeimer; Mickey Kay Troxell; Addie Renfro; Deanna Bammarito; Bree O'Callahan; Cami Arndt; Fran Bracy; Mark Knass; Reggie Mundekis; Sue Ruttenberg; Brad Shefmire; Corrine Henwood; Sandra L. Genis; Greg Ridge; Kristy Raney; Nicol Shefmire; Theresa Sears; Ruben Smith; Lisa Sabo; Roger Misiolek; Linda Schwandt; Gus Ayer; Craig Dunn; Eva Castellon; Jeff Teller; Erik Lakey; Ryan Miller.

5. MATTERS OF PUBLIC COMMENT:

Mark Knass, Costa Mesa resident, spoke in opposition to the sale of the fairgrounds. Knass also discussed whether than Board was in violation State ethics rules. He then called upon any Board members to resign if they are in violation of any ethics rules.

Regina Mundekis thanked staff for fulfilling the public records request and submitted a new request for the hiring of Dick Ackerman and Adam Probolsky and any correspondence between the OCFEC Board and the Foundation Board.

Sue Ruttenberg, Fountain Valley resident, spoke in opposition to the sale of the fairgrounds.

Jim Righeimer, Costa Mesa resident, spoke in opposition to the sale of the fairgrounds but spoke against the personal attacks against people's credibility and motives.

Brad Shefmire spoke in opposition to the sale of the fairgrounds.

Corine Henwood spoke in opposition to the sale of the fairgrounds.

Sandra Genis questioned the use of two-member committees. She then asked about requesting the Board of Directors' Form 700s and the secrecy of the Foundation Board.

Greg Ridge spoke of openness and transparency. Why was Dick Ackerman hired on behalf of the fairgrounds? How much was paid to Dick Ackerman? He then called for the resignation of the Board and the termination of Steve Beazley.

Kristy Raney, Costa Mesa resident, claimed that the Board was the reason the fairgrounds was for sale and called for their resignation.

Nicole Shefmire spoke in opposition to the sale of the fairgrounds to protect the Equestrian Center.

Joy Williams, Costa Mesa resident, spoke of a lack of honesty and integrity and transparency from the Board. She then called for their resignation.

Teresa Sears stated that the Board is in over their heads and does not understand public policy. She asked whether Dick Ackerman lobbied for any of the Directors to get on this Fair Board. She asked who came up with the idea to sell the property. She asked if the Board would support Van Tran's efforts to save the fairgrounds. She then asked the Board to cancel the SEIR to protect the Equestrian Center.

Ruben Smith, former Board member, explained that the job of the board is to preserve the property for the public good. He stated that the actions of the Board constitute a conflict of interest and the definition of conflict of interest goes beyond financial gain. He asked the Board to imagine how this controversy would sound in front of a jury. He encouraged the Board to rescind the resolution to sell the fair and dissolve the OCFEC Foundation.

Lisa Sabo, Newport Beach resident, spoke in opposition to the sale of the property and in support of the Equestrian Center.

Sandra Masino spoke in opposition to the sale of the property.

Roger Misiolek spoke in opposition to the sale of the property.

Linda Schwandt, Costa Mesa resident, asked people to contact the governor's office in opposition to the sale of the property. She then asked how the sale of the property would affect the 2003 Master Plan.

Gus Ayer asked President Beazley and Chair Dodge why they are here if they didn't want to be involved in a government agency. He then encouraged them to resign.

Craig Dunn spoke in appreciation of the past Fair success and future success and encouraged the Board to leave a positive legacy and embrace the spirit of volunteerism.

Eva Castellon spoke of the impact that the Centennial Farm has on children and all the OCFEC programming has on the community.

6. CONSENT CALENDAR

MINUTES:

A. Board Meeting held October 22, 2009

AGREEMENTS:

A Standard Agreements: none

B. Amendments: SA-76-08WD

C. Interagency Agreements: none

D. Rental Agreements: R-175-09; R-176-09; R-177-09; R-178-09;
R-179-09

E. Out of State Travel:

- i. Steve Beazley, Doug Lofstrom, Jerome Hoban, Dan Gaines, Lisa Sexton and any or all OCFEC Board members to attend the International Association of Fairs and Expositions convention in Las Vegas, Nevada, November 30-December 3, 2009.

ACTION: Director Dykema motioned and Director Ellis seconded to approve the Consent Calendar. **MOTION PASSED WITH DIRECTOR VANDERMOST ABSTAINING.**

7. GOVERNANCE PROCESS:

A. Approval of 2010 OCFEC Operating Budget

Action Item

Vice President Heathman presented the item.

The proposed budget was created according to the parameters set forth in Governance Policy 2.5.

The 2010 Operating Budget projects Cash from Operations of \$2.4 million. The 2010 Capital Expenditure Plan provides for capital expenditures of \$1.0 million. The proposed Budget and Capital Expenditures Plan will result in cash on hand of \$8.3 million at the end of 2010.

2010 fair attendance is projected at 1,100,000, an increase of 2.6% over 2009 attendance of 1,072,018. Commercial space revenue is budgeted consistent with 2009 actual revenue. Sponsorship revenue is budgeted to increase by \$119,000. Parking revenue is projected to increase by \$439,000 due to an increase of general Fair parking rates from \$5 to \$7 per car and Preferred parking rates from \$8 to \$12 dollars per car.

CEO Beazley mentioned that the capital expenditure noted for the Barrett-Jackson event has changed and will now be \$0 instead of the previously approved \$150,000.

Director Padilla asked about the ADA improvements to the Pacific Amphitheatre. Discussion ensued.

Director Hayakawa spoke regarding the ADA issue and line of sight.

Vice President Hoban mentioned that ADA compliance is a high priority and even though the standards keep evolving, the District makes every attempt towards staying in compliance.

Vice Chair Ellis suggested that the Sheriff's department try to reduce their cost to OCFEC and noted the increase in cost with the CMPD in 2009.

Beazley suggested that the Board pass a motion authorizing the ability for staff to negotiate OCSD and CMPD contracts.

Board called for public comment. None given.

ACTION: Director Dykema and Director Young motioned to authorize the staff to negotiate price reductions for the contracts included in the 2010 Operating Budget. **MOTION PASSED UNANIMOUSLY.**

Vice Chair Ellis asked where the Equestrian Center was included in the budget and what their estimated contribution will be in 2010.

Heathman answered that the 2010 estimated revenue to OCFEC from the Equestrian Center is \$37,000.

Vice Chair Ellis asked how many horses are currently boarded at the Equestrian Center?

Hoban answered that there are currently approximately 100 horses.

Vice Chair Ellis asked what is the current average cost to board a horse.

Brad Shefmire answered that the rate was approximately \$600 per month.

Discussion about the management of the Equestrian Center ensued.

Vice Chair Ellis asked when the Equestrian Center operator contract was up.

Hoban answered February 2010 but that the three one-year options cannot be exercised due to the pending sale. Hoban stated that he is currently working with the operator to execute the options for the 180 day agreement with a 30-day cancellation clause.

Vice Chair Ellis asked about the Market Place business unit, proposing a discussion of the Market Place contract in the January meeting to work towards arresting the hemorrhaging of revenue.

Discussion ensued.

Director Vandermost asked if the budgeted revenue number was determined in conjunction with Tel-Phil as well as other contractors.

She then suggested that staff work with each of our major partners to determine our projections.

Discussion ensued.

Chair Dodge asked that the staff have all of their operations audited to find ways of cutting costs.

Director Vandermost asked how this budget reflects the restrictions placed upon OCFEC because of the sale of the property, if OCFEC going dark after the 2010 Fair?

Beazley responded that the budget assumes OCFEC will be operating throughout 2010 as is.

Director Vandermost asked if there would be any vendor rate increases for the 2010 OC Fair.

Vice President Lofstrom stated that rates for 2010 will be the same as 2009.

Director Vandermost recommended that staff reduce out-of-state travel to only essential travel.

Board requested public comment. None given.

ACTION: Director Dykema motioned and Director Hayakawa seconded to approve the 2010 OCFEC Operating Budget and Capital Expenditure Plan. **MOTION PASSED WITH DIRECTOR PADILLA VOTING NO.**

8. 2010 OCFEC BOARD PLANNING SESSION

Item 8 was moved to the end of the meeting. Director Vandermost and Director Padilla excused themselves at 11:25 a.m.

Consultant Bill Charney led the Board and management staff through a discussion of the Governance Policies adopted in December 2008.

9. EXECUTIVE SESSION

Pursuant to the provisions of Government Code section 11126(a)(1) the Board of Directors met in closed executive session to consider the evaluation of performance of a public employee. (Policy Reference 3.4)

Pursuant to provisions of Government Code section 11126(e)(1) the Board of Directors met in closed executive session to consider possible litigation involving the 32nd District Agricultural Association/OC Fair & Event Center.

No reportable action was taken.

Meeting reconvened at 11:01 a.m.

10. CEO'S OPERATIONAL UPDATE

Beazley discussed whether it was necessary to hold a December meeting and suggested January 21, 2010 as the date of the next Board of Directors meeting.

In answer to a question from Director Hayakawa, Beazley then stated that management staff had decided to return to the OC Fair name instead of using the OC Super Fair name for 2010.

11. BOARD OF DIRECTORS MATTERS OF INFORMATION

Chair Dodge stated that she felt the mission of the Board hadn't changed and it is their goal to preserve the fairgrounds but they have just chosen a different approach. She then suggested that the Board may need to communicate more directly and frequently with the public to prevent the personal attacks and conspiracy theories.

Director Hayakawa suggested a resolution from the Board supporting the City of Costa Mesa's zoning proposal.

Director Padilla suggested that each Director use their comments to address misinformation and rumors.

Discussion ensued about how to address misinformation and rumors regarding sale of the property.

12. NEXT BOARD MEETING: TBD

13. ADJOURNMENT

Meeting adjourned at 1:52 p.m.

Kristina Dodge, Board Chair

Steve Beazley, President & CEO

Contract #	Contractor	Description	Type	Amount
SA-218-09MA	Xnergy	HVAC Preventive Maintenance	EXP	\$17,820.00
SA-01-10GE	Mark My, Inc.	Grounds Entertainment	EXP	\$25,875.00
SA-02-10GE	The Peking Acrobats	Grounds Entertainment	EXP	\$62,000.00
SA-03-10GE	David Bock	Grounds Entertainment	EXP	\$7,500.00
SA-04-10GE	J.J. Larson Entertainment	Grounds Entertainment	EXP	\$3,500.00
SA-05-10GE	J.J. Larson Entertainment	Grounds Entertainment	EXP	\$3,500.00
SA-06-10TR	William Scotsman, Inc.	Trailer Rental	EXP	\$25,447.50
SA-07-10CS	Michele A. Richards	Employee Training & Development	1 Year	\$96,000.00
SA-08-10GE	Frank Thurston (Magic of Frank Thurston)	Grounds Entertainment	EXP	\$11,787.50
SA-09-10GE	Mark Wood Entertainment, Inc.	Grounds Entertainment	EXP	\$7,687.50
SA-10-10GE	Impact Performers, LLC	Grounds Entertainment	EXP	\$13,800.00
SA-11-10GE	PCI Productions, Inc. f/s/o The Procrastinators	Grounds Entertainment	EXP	\$19,550.00
SA-12-10GE	Rebecca Goodyear	Grounds Entertainment	EXP	\$11,500.00
SA-13-10GE	Karen Barnard	Grounds Entertainment	EXP	\$4,800.00
SA-14-10GE	Mike Bernard	Grounds Entertainment	EXP	\$5,000.00
SA-15-10GE	Augie's Side Effect	Grounds Entertainment	EXP	\$18,975.00
SA-16-10SP	Ralphs Grocery Company	Sponsorship - Fair	EXP	\$70,000.00
SA-17-10IA	Time Warner Cable	Internet Access	3 Years	\$97,135.50
SA-18-10GE	JT Enterprises	Grounds Entertainment	EXP	\$3,000.00
SA-19-10PS	EDB Consulting, LLC	Facility Assistance	EXP	\$15,000.00
SA-20-10GE	Larry Isenberg (Which One's Pink?)	Grounds Entertainment	EXP	\$5,100.00
SA-21-10GE	Hotel California, "A Salute to the Eagles"	Grounds Entertainment	EXP	\$6,002.00
<u>Amendments</u>				
SA-02-06MC	Lisa Sexton	Marketing & Assistant Talent Buying	EXP	\$93,768.00
SA-06-06SH	Certified Transportation Services, Inc.	Shuttle Bus Services	1 Year	\$289,380.50
SA-22-07TD	Sound Media Fusion, LLC	Sound Mitigation Services	EXP	\$204,730.00
SA-11-06FA	Medical & Safety Management	First Aid Services	EXP	\$42,100.00
SA-217-09SH	Fairplex	Shuttle & Driver Rental	EXP	\$2,407.50

SA-227-08SC	Moor & South Pier Management Co., LP dba California Partnership Marketing Group	Corporate Sponsorship Coordinator Services		Updated Terms of Contract
SA-122-08AB	Earbooker Enterprises, Inc. f/s/o Weir Al Yankovic	3D Exhibit Services	EXP	\$36,744.85
SA-127-09SH	Fairplex	Shuttle & Driver Rental	EXP	\$6,910.50

Interagency Agreements

OCF-01-10IA	Coast Community College District	Parking Lot Usage	1 Year	Trade Value
OCF-02-10IA	Newport Mesa Unified School District	Parking Lot & Banning Storage Utilization	1 Year	\$12,000.00

RA #	SHOW/EVENT	TYPE OF EVENT	FACILITY(IES)	DATE(S)
R-002-10	BRIDE WORLD EXPO	TRADE SHOW	BUILDING 10	JANUARY 8-9, 2010
R-003-10	B&L Gun Show	TRADE SHOW		
R-004-10	OC LARGEST MIXER	MIXER	BAJA BLUES AND BUILDING 10	FEBRUARY 23, MARCH 10, 2010
R-007-10	PET EXPO	TRADE SHOW	ALL GROUNDS	APRIL 12-19, 2010
R-009-10	Tex* Us Guitar Show	TRADE SHOW	Building 12	January 15-17, 2010
R-010-10	WWSRA	TRADE SHOW	Building 14	January 11-14 2010
R-013-10	Scrapbook Expo.	TRADE SHOW	Building 10, 12, 14, 16 and POP	January 13 - 18, 2010
R-014-10	Musink	Tattoo Fest	Bldg 10,12 Courtyard and Memorial Gardens Downstairs	February 18-22, 2010
R-016-10	Gem Faire (Feb)	TRADE SHOW	Bldg 10, POP	February 24-28, 2010
R-021-10-A	All American Boys Chorus	Boys Chorus	SEE EXHIBITS	January 1, 2010 - March 31, 2010
R-021-10-B	All American Boys Chorus	Boys Chorus	SEE EXHIBITS	April 1, 2010- June 30,2010
R-021-10-C	All American Boys Chorus	Boys Chorus	SEE EXHIBITS	July 1,2010-August 31, 2010
R-025-10	Marine Aquarium Expo	TRADE SHOW	New Hanger Bldg.	April 9-11, 2010
R-028-10	California Country	TRADE SHOW	Bldg 14	March 11-14, 2010
R-029-10	All Green Nursery Expo	Expo	Build 10 , main Mall, pop	JUNE 11-13, 2010
R-031-10	Vanguard Comencment	Graduation	Pac Amp	May 8 2010
R-033-10	Debbie Land's 50th Birthday	Party	Baja Blues	February 6, 2010
R-035-10	WWSRA	TRADE SHOW	building 14	February 23-25, 2010
R-036-10	Heirlooms Rubber Stamp	TRADE SHOW	Build 16	September 10-12 2010
R-038-10	Extreme Motor Sports	Expo	All Grounds	May 20-24, 2010
R-040-10-A	S.O.N.G.S.	Reception Center	SEE EXHIBITS	January 1, 2010 - August 31, 2010
R-040-10-B	S.O.N.G.S.	Reception Center	SEE EXHIBITS	January 1, 2010 - August 31, 2010
R-040-10-C	S.O.N.G.S.	Reception Center	SEE EXHIBITS	January 1, 2010 - August 31, 2010
R-043-10-A	UC Cooperative Extension	UC Coop	SEE EXHIBITS	January 1, 2010 - March 31, 2010
R-043-10-B	UC Cooperative Extension	UC Coop	SEE EXHIBITS	April 1, 2010- June 30,2010
R-043-10-C	UC Cooperative Extension	UC Coop	SEE EXHIBITS	July 1,2010-August 31, 2010
R-044-10-A	Farmer's Market	Famer's Market	SEE EXHIBITS	January 1, 2010 - March 31, 2010
R-045-10-A	California Highway Patrol	PD	SEE EXHIBITS	January 1, 2010 - March 31, 2010
R-046-10	Costa Mesa PD	PD	SEE EXHIBITS	January 1, 2010 - August 31, 2010
R-047-10	Santa Ana PD	PD	SEE EXHIBITS	January 1, 2010 - August 31, 2010
R-048-10	Tustin PD	PD	SEE EXHIBITS	January 1, 2010 - August 31, 2010
R-049-10	OCWS Office	Office Rental	SEE EXHIBITS	January 1, 2010 - August 31, 2010
R-052-10	Henderson wedding	wedding	Baja Blues/ pawn Lawn	January 23-2010
R-053-10	Planet Popcorn	Parking lot	Parking Lot Space	Jan 2010-Sep 1
R-054-10	Mitsubishi training	Mitsubishi sales training	Lot I , Building 16	Jan 18- 19, 2010
R-055-10-A	Semlers	Parking lot	Parking Lot Space	Jan - March
R-055-10-B	Semlers	Parking lot	Parking Lot Space	April-June
R-055-10-C	Semlers	Parking lot	Parking Lot Space	July-Sep
R-056-10-A	Lisa Coffe	Parking lot	Parking Lot Space	Jan - March
R-056-10-B	Lisa Coffe	Parking lot	Parking Lot Space	April-June
R-056-10-C	Lisa Coffe	Parking lot	Parking Lot Space	July-Sep
R-057-10	Elks Rolling 8's	Trailer Rally	Campgrounds	Feb 12 -14, 2010



Board of Directors Agenda Report

MEETING DATE: JANUARY 21, 2010 ITEM NUMBER: 7A

SUBJECT: Approval of Merit Salary Adjustment Raise for OC FEC
President & CEO

DATE: January 11, 2010

FROM: Dena Heathman, Senior Vice President, Finance

PRESENTATION BY: Kristina Dodge, Board Chair

BACKGROUND

In accordance with state compensation procedures, CEO Steve Beazley has been eligible for a merit salary increase effective May 1, 2009. All CEO salary adjustments require the approval of the Board.

CEO Beazley's base salary has been \$113,736 plus a 20% differential for the past 20 months totaling \$136,483. As with all OC FEC supervisory positions, a recruitment and retention differential is in place. This differential is 20% of base salary. The maximum base salary for this position is \$119,616 plus the 20% differential totaling \$143,539, an increase of 5.17%.

The standard annual merit salary increase within the state compensation system is 5%.

As a reminder, in accordance with OC FEC's Policy Governance system, CEO Beazley has been preparing monthly Monitoring Reports to assist the Board in evaluating his performance. These reports have been distributed each month with your advance meeting materials and are on file in your board binders. A calendar of the monthly monitoring reports is attached.

FISCAL IMPACT

The maximum allowable salary increase has been included in the 2010 operating budget.

CONCLUSION

The board may authorize a salary increase to CEO Beazley, effective retroactive to May 1, 2009. The maximum allowable salary increase is 5.17%, to an annual salary of \$119,616. The 20% differential results in a total salary of \$143,539.

2009 INTERIM/INITIAL reporting schedule indicated in red.

	Governance Process	Ends	Mgmt. Limitations Monitoring	Other
January			2.3 Financial Condition 2.4 Asset Prot.	
February			2.1 Treatment of Consumers, 2.2 Treatment of Staff	
March			2.6 Comp & Benefits, 2.7 Emer. Exec Succession	
April			2.3 Financial Condition 2.8 Bd Awareness, 2.9 Event Logistics, 2.10 Fairgrounds Mgmt	
May				
June	Nominating TF selected (4.7.1C)			
July			2.3 Financial Condition	
August	Nominating TF presents officers (4.7.1.A)			
September	End of BoD planning cycle (4.3.1)			BoD sets Governance Budget (4.8.4)
October	Begin BoD planning cycle (4.3.2) Chair presents tentative agenda (4.3.2.C)		2.3 Financial Conditions, 2.5 Financial Planning 2.5 Financial Planning External Report 2.3 Financial Condition	
November	CEO presents Budget (4.2.5.A) Board submits approved Budget to CDFA (4.2.5.B)		2.0 Gen Exec Constraint 2.1 Trtmt. Consumers, 2.2 Trtmt. Staff, 2.4 Asset Protect, 2.6 Comp & Benefits, 2.7 Emer Exec Succ., 2.8 Bd Awareness, 2.9 Event Logistics, 2.10 Fairgrounds Mgmt	Monitor Legal Counsel Performance (3.5.3.B) CEO remuneration determined (4.3.6)
December				



EVENT CALENDAR

- Jan. 30-31** **Crossroads of the West Gun Show**
Saturday, 9 a.m.-5 p.m.
Sunday, 9 a.m.-4 p.m.
Admission: \$14. Children 12 and under are free.
- Feb. 19-21** **MUSINK Tattoo & Music Festival**
Friday 2 p.m.-11 p.m.
Saturday Noon-11 p.m.
Sunday Noon-10 p.m.
Admission: One-Day Pass \$30, Three-Day Pass \$75, VIP Pass \$75 (one day).
- Feb. 26-28** **Gem Faire**
Friday Noon-7 p.m.
Saturday 10 a.m.-6 p.m.
Sunday 10 a.m.-5 p.m.
Admission: \$5 weekend pass.
- March 11-13** **Sugar Plum Festival's "Arts & Crafts Show"**
Thursday and Friday, 10 a.m.-9 p.m.
Saturday, 9 a.m.-5 p.m.
Admission: Free
- March 24** **Orange County's Largest Mixer VII®** +Friday and Saturday,
Wednesday 5 p.m.-9 p.m.
Admission: \$20
- March 27-28** **Crossroads of the West Gun Show**
Saturday, 9 a.m.-5 p.m.
Sunday, 9 a.m.-4 p.m.
Admission: \$14. Children 12 and under are free.

WEEKLY EVENTS:

Orange County Market Place

Hours: Saturday & Sunday, 7 a.m.-4 p.m.

Admission: General \$2. Children under 12 are free. **Parking:** Free.

Farmers Market

Hours: Thursday, 9 a.m.-1 p.m.

Admission and Parking: Free.

Centennial Farm

Hours: Monday - Friday, 1 p.m.-4 p.m.; Saturday & Sunday, 9 a.m.-4 p.m.

Admission: Free. During all-ground events, admission may be required. Check ocfair.com for more information.