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ORANGE COUNTY FAIR & EVENT CENTER
BOARD OF DIRECTORS

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BOARD OF DIRECTORS MEETING,)
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OC Fair & Event Center
Administration Building
88 Fair Drive
Costa Mesa, California

Thursday, January 25, 2018
9:00 a.m.

Reported by:
LUIS R. HERNANDEZ

1 APPEARANCES OF ATTENDEES:

2 BOARD OF DIRECTORS:

3 CHAIR BARBARA BAGNERIS

4 DIRECTOR BERARDINO

5 DIRECTOR MOUET

6 DIRECTOR STANLEY TKACZYK

7 DIRECTOR DOUGLAS LA BELLE

8 DIRECTOR SANDRA CERVANTES

9 DIRECTOR NEWTON PHAM

10

11 ALSO PRESENT:

12 KATHY KRAMER

13 JOSH CAPLAN, ESQ.

14 MICHELE RICHARDS

15 ADAM CARLETON

16 SUMMER ANGUS

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E X H I B I T S

None

1 Costa Mesa, California, Thursday, January 25, 2018

2 9:00 a.m.

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6 CHAIR BAGNERIS: Good morning, everybody. Good
7 morning. I'm going to open this meeting and we'll get
8 started. Right now, the Mission of the OCFEC is the
9 Celebration of Orange County's communities, interests,
10 agriculture, and heritage. And we are going to always
11 remember that; justifying resources expended.

12 I'm going to ask Doug LaBelle to give us the
13 Pledge of Allegiance today.

14 MR. LABELLE: Thank you. Please join me.

15
16 (Pledge of Allegiance recited)

17
18 CHAIR BAGNERIS: Thank you very much. We'll now
19 have roll call.

20 MADAM SECRETARY: Chair Bagneris?

21 CHAIR BAGNERIS: Here.

22 MADAM SECRETARY: Vice Chair Ruiz? Director
23 Berardino?

24 DIRECTOR BERARDINO: Here.

25 MADAM SECRETARY: Director Mouet?

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1 DIRECTOR MOUET: Si.

2 MADAM SECRETARY: Director Aitken?

3 DIRECTOR AITKEN: Present.

4 MADAM SECRETARY: Director Tkaczyk?

5 DIRECTOR TKACZYK: Here.

6 MADAM SECRETARY: Director La Belle?

7 DIRECTOR LA BELLE: Here.

8 MADAM SECRETARY: Director Cervantes?

9 DIRECTOR CERVANTES: Here.

10 MADAM SECRETARY: And Director Pham?

11 DIRECTOR PHAM: Here.

12 CHAIR BAGNERIS: Thank you. We're now to going to

13 have our CEO Operational Announcements and Updates.

14 Kathy?

15 MS. KRAMER: Well, good morning. And I'm happy New

16 Year. I'm happy to share for the first time in OCFEC

17 history, we broke an all-time monthly revenue record

18 generating over \$1 million in December for our year-round

19 events program thanks to the incredibly hard work of our

20 events and operations' staff on events like Winter Fest,

21 Fight Club OC, Flying Miz Daisy, and the Gem Faire.

22 We were able to achieve this milestone. I think

23 we need to give the team a big round of applause.

24 (Applause)

25 Never happened before. So nothing like setting

1 the benchmark for next year; right? So stay tuned -- lots
2 more great events in 2018. Speaking of what's ahead, we
3 kicked off the New Year focusing on our technology
4 initiatives. Over 25 employees spent a combined 275 hour
5 training on a new version of Ungerboeck, which is our
6 event event management software.

7 Over the next several months, we will
8 systematically implement it across the organization so
9 that all the departments will be using this robust tool to
10 improve efficiencies -- allow for more effective flow of
11 information between departments and create realtime
12 reports, which will help the team better plan, execute,
13 and measure our year-round events.

14 We are finalizing the scope of work for an RFP to
15 secure software that will provide labor-management
16 solutions across the organization. This software will
17 provide a platform for employee scheduling and time
18 keeping, integration into the current payroll system,
19 automated human resource management, and robust reporting
20 and labor management functionally.

21 We are planning to release this RFP by the end of
22 January with the goal of having this system in place prior
23 to this year's fair. We are also implementing an
24 automated PO system to manage all purchasing functions and
25 staff will be training on that system in February.